

Woodland Elementary School
April Regularly Scheduled SBDM Meeting
April 20, 2022

Members Present: Dawn Tarquinio, Barbara Cornett, Casey Boblitt, Beverly Weatherington, Kimberly Khadoo and Freddie Murphy. *Member Absent:* none. *Recording Secretary:* Ashley Brus. *Guests:* none.

Call to order at 4:57 p.m.

1. Opening Business

- a. Welcome- Mrs. Tarquinio welcomed all attendees to the April Monthly SBDM Meeting.
- b. April Agenda Approval- Mrs. Tarquinio proposed an amendment to the April meeting agenda. She asked to include the hirings for the 2022-2023 school year under new business. All council members agreed unanimously to the proposed agenda amendment. A motion was made to approve the April agenda by *Barbara Cornett* and seconded by *Beverly Weatherington*. The council members agreed unanimously with the motion to approve the April agenda.
- c. March Regular Meeting Minutes- A motion was made by *Freddie Murphy* to approve the March Regular Meeting Minutes and seconded by *Casey Boblitt*. The council members agreed unanimously with the motion to approve the March Regular Meeting Minutes.
- d. Good News Reports- Ms. Boblitt shared that she had a parent conference on Tuesday that went very well as she and the parent were able to discuss a plan for next steps for the student. Mrs. Tarquinio shared that all COVID restrictions have been lifted and parents are being invited back into the building to have lunch with their children. Additionally, we will be having an assembly next Monday to honor those students who earned a medal for their accomplishments on the KPREP assessment last spring. Parents of the students receiving an award are being invited to attend.
- e. Public Comment- None.

2. Student Achievement

- a. Student Achievement Report- Mrs. Tarquinio displayed the elementary phonics and phonological awareness document that shows the data for student skill mastery across the quarters. Woodland's 1st grade phonological awareness data is showing a high trend up. 1st grade phonics growth from the first to the second quarter is high. 1st grade sight word growth has a lower margin. We need to look at doing more sight word focus for opportunities for practice. 2nd grade phonological awareness is in line with the district

growth. 2nd grade phonics has a high growth trend. 2nd grade sight words data shows a high growth between the first and second quarter, but our growth is below the district average.

- b. Accelerating Learning- Mrs. Tarquinio emphasized to the council the need for our teachers to continue with our momentum of bell to bell instruction. Our afterschool program, Eagle Academy, grew by twenty-five students this second session with a total enrollment of forty-five students. Mrs. Weatherington shared some student success stories regarding her students' fluency (words per minute) growth.
- c. Summer Accelerated Learning Plan- The Eagle Academy program will continue this summer at Woodland. The program will run four weeks and will be 5 days a week from 8:30 a.m.-2:30p.m. The program will start on June 6th and will end on July 1st. Invitations for the summer program will begin soon and the format and schedule will be very similar to the current program. The program will be open for all students and student groupings will be differentiated by grades and levels of skill mastery. The program advisory council met today to strategize ideas for motivating students to come to the program everyday. Each week will have a theme and partners will assist with manpower. Mrs. Tarquinio shared that there is a focus to maintain and increase attendance each year.

3. School Improvement Planning

a. Monthly Review

- i. **March** - 1st - Woodland final allocations meeting; 2nd Discovery Ed Coaching Day (specific teachers); 4th - PD Plans due to CO; 7th - ISD OG Walk Throughs (1st and 2nd grades); 9th - Staff Meeting; 11th - school dismissed; 15th - March PBIS meeting; 16th - March SBDM meeting; 17th - HCS Board Meeting; 18th - Third quarter ends, picture day; 23rd - Soar Awards; 25th - report cards go home
- ii. **April** - 4th-8th-Spring Break; 12th - Kids Meeting; 13th-Discovery Ed Coaching Visit; 15th-Day of the Military Child; 18th-22nd-Spring Book Fair; 20th-21st CCLC Advisory Council Meeting, April SBDM Meeting; 21st-Book Fair Family Night, HCS Board Meeting; 22nd-4th Grade Field Trip; 26th- Kkids Meeting; 27th-midterm ends, Soar Awards; 29th-1st grade field trip
- iii. **May** - 4th - 5th grade to North Middle School; 5th- 5th grade to Bernheim Forest; 6th - School dismissed; 9th-13th - Kentucky Standards Assessments; 10th - K-Kids meeting; 11th - Fast Facts data due to ISD; 12th - Last day for Eagle Academy; 17th - school dismissed; 20th - May birthday celebration; 18th - May

SBDM meeting; 19th - HCS Board meeting; 24th - Career Day; 25th - Field Day, Soar Awards; 26th - Last day for students, Mobile Dairy Classroom; 27th - Staff contractual work day; 30th - school dismissed; 31st - Staff contractual work day; June 1- Closing day

- b. Improvement Plan- Mrs. Tarquinio shared that the CSIP is up to date. Our staff will be working on I and I checks of the CSIP on one of the scheduled contractual work days following the last day of school for students. This work will consist of analyzing the CSIP to determine if we as a school were successful in completing what we planned for and closing out the activities for this school year. Mrs. Tarquinio shared that moving forward into next year, the goals and objectives will remain the same but activities may be adjusted.
- c. Professional Learning- Mrs. Tarquinio shared the 2022-2023 Woodland Professional Learning Plan with the council. Last month the council discussed the scheduled training for Everyday Math, the current adopted math curriculum. Mrs. Tarquinio shared with the council that since then, she has attended a training on the Ready Math program while at her district principals' meeting. The training was very informative and the program format is very similar to Everyday Math. Ready math has a tool that allows teachers to go into their diagnostic information and group as well as assess their students for specific lessons. Additionally, the program has hands-on opportunities. On June 1st, Curriculum and Associates is hosting a two hour training that we can send a team to if we decide to go with the Ready Math program. After that, we would need a commitment of 6 to 12 hours of training from the company and continuous support. Mrs. Tarquinio shared that she will reach out to the CO contact to determine if the training would be possible. Mrs. Tarquinio shared that it would cost about the same amount of money for the curriculum materials as we currently spend for the Everyday Math journals. Mrs. Tarquinio then reviewed the other scheduled professional developments providing an explanation for each. A motion was made to approve the 2022-2023 Woodland Professional Learning Plan by *Beverly Weatherington* and seconded by *Freddie Murphy*. The council members agreed unanimously with the motion to approve the 2022-2023 Woodland Professional Learning Plan.

4. Budget Report

- a. Development of the 2022-23 budget- The council reviewed the draft 2022-2023 Per Pupil Allocation Budget. Mrs. Tarquinio explained the proposal, 21-22 budgeted amount, and amounts spent to date. The items in red means we've already gone over for the year and we have contingency money to cover these overages. If we decide to adopt Ready Math for our curriculum, we would look at budgeting \$300 for classroom kits of manipulatives. Mrs. Tarquinio shared that the amount spent on our Toshiba Lease has gone over the budgeted amount and this is due to class sets being printed on classroom

printers in 1st, 2nd, and 3rd grade. For the 2022-2023 school year, we will receive \$115 per student times 561 projected enrollment of students. Mrs. Tarquinio shared that testing t-shirts were planned to be paid for through the carry over contingency, but they are now going to be paid for through the general student fund, so the carry over contingency will be put back. A motion to approve the 2022-2023 Per Pupil Allocation Budget was made by *Casey Boblitt* and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the 2022-2023 Per Pupil Allocation Budget.

- b. Development of 2022-2023 Staffing Allocation Plan- The council reviewed the 2022-2023 Staffing Allocation Plan. Nothing has changed since it was previously reviewed. We will have 23 homerooms and 6 special education teachers. Mrs. Tarquinio shared that she is still working to see if we can get an additional special education teacher based on the data from North Park showing a significant number of students with needs. Mrs. Tarquinio shared that the council will also need to discuss the possibility of split classrooms due to the enrollment numbers in the various grade levels.
- c. Finalize 2022-2023 Section 7 request- 2022-2023 Section 7 requests remain the same since the council reviewed them at last month's meeting.
- d. March Schedule of Balances- Mrs. Tarquinio provided the council members with a copy of the March Schedule of Balances. A proposal was made to utilize the general student fund to purchase this year's testing t-shirts. The council members agreed with the proposal. A motion to approve the March Schedule of Balances was made by *Barbara Cornett* and seconded by *Casey Boblitt*. The council members agreed unanimously with the motion to approve the March Schedule of Balances.

5. Committee Reports

- a. March Accident Report- The council reviewed the March Accident Report.
- b. April PBIS Team Minutes- The council reviewed the April PBIS team meeting minutes. It was shared that the focus of the meeting was mainly on discussing how we are ensuring that all staff are receiving the information discussed and decisions made at the PBIS Team meetings so that we are all on the same page with the school-wide expectations and procedures for our PBIS practices.

6. Bylaw/Policy Review/Readings/Adoption

- a. Next Steps (Summer Idea)- Mrs. Tarquinio shared the plan for moving forward with contractual days after the last day of school. On May 27th from 7 a.m. - 8 a.m., the staff will review and discuss the CSIP to conduct I and I checks. From 8 a.m. - 10 a.m., the staff

will work on policy reviews. Lunch will consist of a potluck in which the meat will be provided by the office and staff will bring sides. In the afternoon, staff will work on cleaning out their classroom cabinets for manipulatives and supply inventories.

7. New Business

- a. 2022-2023 Title I Learning Compact- the council conducted the first reading of the 2022-2023 Title I Learning Compact. There were no questions or suggestions for revision.
- b. 2022-20223 Title I Parent Involvement Policy- the council conducted the first reading of the 2022-2023 Title I Parent Involvement Policy. There were no questions or suggestions for revision.
- c. Math and Reading curriculum next year- The council agreed unanimously with pursuing the possibility of adopting Ready Math and Ready Reading as our school curriculums. Mrs. Tarquinio will reach out to our district personnel to determine if we will be able to receive the continuous training we will need for fidelity and points of contact for grade level expertise. Barring the input from district personnel, the council may need to call a special called meeting as a formal decision will need to be made before the next regularly scheduled SBDM monthly meeting.
- d. Hirings for 2022-2023- Following our consultation policy, interviews were conducted for two general education teacher positions and one special education position. Reference checks were conducted and offerings were made to Cheyenne Heurig for a 1st grade teacher position and Cassidy Boldak for a 3rd grade position. The special education teaching position remains unfilled at this time.

8. Ongoing Learning

- a. Changes to SBDM and other Education Laws- Mrs. Tarquinio advised the council members to keep checking the emails from KASC.
- b. SBDM Election Guidance- SBDM elections need to occur sooner than later. We will reach out to parent staff members to help with parent elections since we don't have a PTA.
- c. SBDM Training Spotlight- Members new to the council will have 30 days to complete their council training. Experienced members will need to complete their training within 90 days.

9. Upcoming Deadlines

- a. May 1 — Final staffing and budget allocation from board to council

- b. May 15 — The Combining Budget Worksheet is due to the district finance officer after SBDM approval. (See Redbook)
 - c. May 30 — Section 7 allocation, if available, must be provided to each school council from the district
10. Adjournment- A motion was made by *Casey Boblitt* to adjourn the meeting and seconded by *Beverly Weatherington*. The meeting was adjourned at 6:57 p.m.