

**Woodland Elementary School**  
**March Regularly Scheduled SBDM Meeting**  
**March 16, 2022**

*Members Present:* Dawn Tarquinio, Barbara Cornett, Casey Boblitt, Kimberly Khadoo and Freddie Murphy. *Member Absent:* Beverly Weatherington. *Recording Secretary:* Ashley Brus. *Guests:* none.

Call to order at 5:04 p.m.

1. Opening Business

- a. Welcome- Mrs. Tarquinio welcomed all attendees to the March Monthly SBDM Meeting.
- b. March Agenda Approval- A motion was made to approve the March agenda by *Freddie Murphy* and seconded by *Kimberly Khadoo*. The council members agreed unanimously with the motion to approve the March agenda.
- c. February Regular Meeting Minutes- A motion was made by *Freddie Murphy* to approve the February Regular Meeting Minutes and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the February Regular Meeting Minutes.
- d. Good News Reports- We have hired a new 21st Century Coordinator. Mrs. Heather Wathen has joined our team. She is so nice and has jumped right in with running the program.
- e. Public Comment- None.

2. Student Achievement

- a. Accelerating Learning- Mrs. Tarquinio expressed to the council the importance of ensuring they and the staff are utilizing data to inform decisions about instruction. This includes gathering and analyzing iReady data throughout the school year, goal setting and having discussions to address reasons for underachievement. Mrs. Tarquinio shared that there is a concern regarding the discrepancies between report card grades and the level of mastery our data is showing. For example, some students are working below grade level, but still getting A's on report cards. Triangulation is key and we need to look at all trends to determine if we are assessing the standards at the level they are meant to be assessed. Additionally, we need to determine if we are utilizing all sources of data to drive our decisions.
- b. State Testing and Social Emotional Environment- The Kentucky Summative Assessment (KSA, formerly KPREP) will be implemented this spring with our 3rd, 4th and 5th grade

students. Mrs. Tarquinio shared that our Building Assessment Coordinator, Mrs. Keeler (who is also our guidance counselor) is really worried about the length of the state assessment. Mrs. Tarquinio shared that we have to find a good balance in the message we are sending as although the scores don't define us as a whole, students still need to try their best on the assessments as their scores are reflective of our school. Our teachers are currently working on building stamina with their reading and writing assignments. The results for this year's state assessment will be measured.

### 3. School Improvement Planning

#### a. Monthly Review

- i. **February** - 2nd - Common Assessment(grades 3,4,5); 4th - RACE Samples due to ISD; 9th - Staff Meeting; 16th - 3rd quarter midterm ends, February SBDM Meeting; 17th - HCS Board Meeting; 21st - President's Day no school; 23rd - Soar Awards; 25th - February birthday celebration
- ii. **March** - 1st - Woodland final allocations meeting; 2nd Discovery Ed Coaching Day (specific teachers); 4th - PD Plans due to CO; 7th - ISD OG Walk Throughs (1st and 2nd grades); 9th - Staff Meeting; 11th - school dismissed; 15th - March PBIS meeting; 16th - March SBDM meeting; 17th - HCS Board Meeting; 18th - Third quarter ends, picture day; 23rd - Soar Awards; 25th - report cards go home
- iii. **April** - 4th-8th-Spring Break; 12th - Kids Meeting; 13th-Discovery Ed Coaching Visit; 15th-Day of the Military Child

b. Improvement Plan- Mrs. Tarquinio reminded the council that the CSIP is a continuously working document that we should be utilizing throughout the year for data analysis.

c. Equity Dashboard- The council reviewed the Kentucky's Equity Toolkit online as shared by KASC. Mrs. Tarquinio shared that it is currently under development and will assist in making sure we understand that we are fair and equitable as there is a way that searches can be run in Infinite Campus to analyze data based on identified areas of concern such as GT, attendance, suspensions, etc. These reports will help the council to determine whether there is an over or under representation of identified groups so that they can discuss ways to address them. Mr. Murphy shared that this also connects with the home preparations that are occurring to support our students' readiness for school.

### 4. Budget Report

a. Draft of 2022-2023 Budget- Mrs. Tarquinio shared with the council that the draft 2022-2023 budget is due to CO by June 10th. She then went on to walk the council

through the proposed budget. Based on current data regarding spending, Mrs. Tarquinio shared a need to invest more in laminating. So far this school year, the budgeted software amount has not been spent. Testing materials will need to be accounted for in our budget. The school district has budgeted \$10 per student out of ESSER funds for field trips. Dues for memberships were also allotted in the budget. The last order of school and office supplies will be based on the remaining budget. It was shared that the district typically sets a limit of 10% of the budget that can be rolled over to the following school year. This year, the district isn't setting that limit. Mrs. Tarquinio shared that she will look into programs that are being purchased with software money to see how much it will cost to continue purchasing them. For example, Brain Pop, ABE, and Pebble Go.

- b. Draft of 2022-2023 Staffing Allocation Plan- Mrs. Tarquinio shared that as of right now, the projected staffing allocations for the 2022-2023 school year that were previously shared with the council remain the same.
  - c. Development of 2022-2023 Section 7 Request- The council discussed the development of the 2022-2023 Section 7 Request. It was determined that replacement window blinds would be the item included in this request.
  - d. February Schedule of Balances- Mrs. Tarquinio provided the council members with a copy of the February Schedule of Balances. A motion to approve the February Schedule of Balances was made by *Barbara Cornett* and seconded by *Casey Boblitt*. The council members agreed unanimously with the motion to approve the February Schedule of Balances.
5. Committee Reports
- a. February Accident Report- The council reviewed the February Accident Report. The council brought attention to the many reports from the gym.
  - b. March PBIS Team Minutes- The council reviewed the March PBIS meeting minutes. It was shared that the focus of the meeting was mainly on the need to support our teachers with their understanding of the school-wide behavior guidelines for intervention, referrals and flowchart.
  - c. KARE (Kindness and Respect for All) Committee- The committee reported that the participating students were very insightful as they brainstormed ways for kindness and respect for and from all stakeholders. The need for visible and easy to see examples was an area of focus.
  - d. FRC Continuation Program Plan- Mrs. Tarquinio shared the FRC Continuation Program Plan with the council. The council agreed to continue their partnership with the FRC to include action steps for that partnership. Mrs. Tarquinio signed the plan.

6. Bylaw/Policy Review/Readings/Adoption

- a. Next Steps- Without weekly staff meetings, we are not getting policy reviews completed as needed. Mrs. Tarquinio proposed to the council scheduling optional staff meetings to get the policies reviewed.

7. New Business

- a. Month of the Military Child- Mrs. Tarquinio shared with the council that April is the Month of the Military Child. Woodland is working with our Military and Family Life Counselor, Mrs. Galand, on ways to recognize the importance of the month and celebration ideas for Purple Up Day on April 15th. Mrs. Tabb, our Library/Media Specialist, will include information regarding the meaning and significance of this month on the school's morning announcements and Mr. John Wright, HCS Community Relations Specialist, will be informed of school plans.

8. Ongoing Learning

- a. 2022 Legislative Session- Mrs. Tarquinio shared that the Legislative Session is still in action and the possibility of the school council losing their decision making with regard to the selection of school principals and curriculum is still being considered.
- b. New Family Engagement Webinars- Mrs. Tarquinio shared with the council an email from KASC which included some ideas for family engagement activities.
- c. SBDM training spotlight- Mrs. Tarquinio shared with the council that the SBDM training sessions have been scheduled moving into the next school year.

9. Adjournment- A motion was made by *Barbara Cornett* to adjourn the meeting and seconded by *Kimberly Khadoo*. The meeting was adjourned at 7:00 p.m.