

Woodland Elementary School
December Regularly Scheduled SBDM Meeting
December 15, 2021

Members Present: Dawn Tarquinio, Beverly Weatherington, Casey Boblitt, Barbara Cornett, Kimberly Khadoo and Freddie Murphy. *Member Absent:* none. *Recording Secretary:* Ashley Brus. *Guests:* none.

Call to order at 5:08 p.m.

1. Opening Business

- a. Welcome- Mrs. Tarquinio welcomed all attendees to the December Monthly SBDM Meeting.
- b. December Agenda Approval- A motion was made to approve the December agenda by *Kimberly Khadoo* and seconded by *Beverly Weatherington*. The council members agreed unanimously with the motion to approve the December agenda.
- c. November Regular Meeting Minutes- A motion was made by *Beverly Weatherington* to approve the November Regular Meeting Minutes and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the November Regular Meeting Minutes.
- d. Good News Reports- A group of our fourth graders will be performing at the upcoming board meeting during the "Focus on Instruction" section of the agenda. We would like to extend a huge thank you to Mrs. Izza Smith for stepping in and taking on the lead role for this for Mrs. King. Mrs. Weatherington shared that she is goal setting with her students for their iReady testing which is coming up and her kids are excited about it. The majority of her students are reaching for their stretch goal rather than the typical growth goal.
- e. Public Comment- none

2. Student Achievement

- a. Assessing Student Achievement- Mrs. Tarquinio shared the Woodland Data Tracker with the council members. At this time, the only change was in the fast fact data. Mr. Sutton will be providing us with the winter and spring fast fact assessments. The council reviewed the percent of students who have demonstrated 100% mastery on their fast facts which is the automaticity of math facts. Ms. Boblitt shared a celebration that more of her students showed proficiency than was projected. Mrs. Tarquinio explained that there is a balanced approach between the importance of problem solving and fact mastery. Mr. Murphy shared that he has observed his daughter's progress and

challenges with Reflex at home, specifically the struggles she has with factors. Woodland's data shows that we have 1, 458, 000 facts solved. We need to improve our usage to three days on average. Ms. Boblitt shared that her students struggle with wanting to do Reflex anymore as the novelty has worn off and Mr. Murphy reiterated this with his daughter's motivation to complete it. Mrs. Tarquinio shared the need for classroom motivators to help with students wanting to work on the program. Mrs. Weatherington shared that her students have been motivated by her printing out the achievement certificates. Mrs. Tarquinio shared a resource in iReady where admins can drill down data and look at specific sub groups.

3. School Improvement Planning

a. Monthly Review

- i. **November** - 1st - School dismissed; 16th - November PBIS Team meeting; 17th - Soar Awards, SBDM Meeting; 18th - HCS Board Meeting; 19th - November Birthday Celebration; 24th-26th - School Dismissed; 30th - 2nd Midterm ends
- ii. **December** - 10th - Progress Reports go home; 14th - PBIS meeting; 15th - Soar Awards, December SBDM meeting; 16th - HCS Board Meeting; 17th - December birthday celebration; 20th-January 3rd - Winter Break
- iii. **January** - 3rd - Staff returns from Winter Break; 4th - students return from Winter Break; 5th-25th - iReady Diagnostic Window; 14th - 2nd quarter ends, fluency testing results due; 17th - no school; 21st - report cards go home; 19th January SBDM meeting; 20th HCS Board meeting; 24th-27th RACE sample collected by ISD; 28th - January birthday celebration

- b. Comprehensive School Improvement Plan Process- Due to technical difficulties as the website is currently down, the documents for the CSIP that are due Jan 1st were not able to be accessed for tonight's meeting. Therefore, they cannot be reviewed and approved by the council at this time. Central Office has been made aware of this so that the school board can be informed as to why some schools do not have their required documents submitted by the due date. We will wait for word from CO to determine our next steps as KDE will need to approve an extension. A special called meeting may need to be scheduled so that the documents can be reviewed, discussed and approved in early January.

- i. Professional Development Plan- tabled until further notice.
- ii. School Improvement Plan- tabled until further notice.
- iii. Executive Summary- tabled until further notice.

4. Budget Report

- a. November Schedule of Balances- Mrs. Tarquinio provided the council members with a copy of the November Schedule of Balances. A motion to approve the November Schedule of Balances was made by *Barbara Cornett* and seconded by *Beverly Weatherington*. The council members agreed unanimously with the motion to approve the November Schedule of Balances.

5. Committee Reports

- a. November Accident Reports- The council reviewed the November Accident Report.

6. Bylaw/Policy Review/Readings/Adoption

a. Policies to Review

- i. Curriculum- The council reviewed the Curriculum Policy and it was determined that the statement regarding KERA needs to be removed as it is no longer applicable. Additionally, it was determined that a link for Reading Street, Everyday Math and iReady need to be included so that anyone can access those adopted curriculums. These suggestions for revision will be sent back to the appropriate action team to discuss. Mrs. Tarquinio shared that she is considering making a proposal to explore the adoption of the iReady curriculum. Additionally, she shared that Mrs. Morgan is highly motivated to integrate project based learning district wide.
- ii. Discipline, Classroom Management, School Safety- The council reviewed the Discipline, Classroom Management, School Safety Policy and it was determined that an adjustment to include our anchor standards (three r's) needed to be done. Additionally, the wording "school-wide discipline rules" would need to be changed to "expectations" as that is how we refer to them. Any instance in which the wording "name of school" is stated needs to be changed to Woodland. Also, it was suggested to add the definitions of bullying (pervasive and persistent) as well as add the district language in our policy to include referencing the KRS. Any instance in which the wording "name of district" is stated needs to be changed to HCS. Mrs. Tarquinio shared with the council the items discussed with the safety marshal when he conducted our school safety assessment. These items were suggested for inclusion in the policy. Mrs. Tarquinio will get the template from KASC to determine any additional changes that need to be made.

7. New Business

- a. Personnel- Currently, we have an open 4th grade special education teaching position. An offer was made to an applicant, but she accepted another position at a different school in our district. An offer was then made to another applicant, but he accepted a position closer to home. As we continue to work to fill this open position, we will continue to provide the instruction utilizing planned substitutes. Additionally, the 21st century grant coordinator position is open and we have made an offer to an applicant. Here decision to accept the position or not is pending based on what is determined regarding her salary based on her years of experience. This will be voted on by the school board at the January meeting. Finally, we have an ESS position open and we are continuing to monitor the applicants.

8. Ongoing Learning

- a. Assessment and Social-Emotional Well-Being- Mrs. Tarquinio shared with the council a free resource from KASC that brings attention to how and if assessments contribute to the social and emotional learning of students. The resource explains that learning and achievement are about more than just grades. There needs to be a focus on goal setting, feedback and celebrations of successes. Mrs. Tarquinio shared that we will be doing goal setting with our students in January. Ms. Boblitt shared that she has had a few parents call the guidance counselor to share the stress their children are feeling. Mrs. Tarquinio shared the stress that the staff is feeling as well.

9. Upcoming Deadlines

- a. November 1 - January 1 - Phase III Improvement Planning
- b. CRDC- (Civil Rights Data Collection) This is a federal requirement that all states collect data from their school such as info for student enrollment, educational programs and behavior incidents disaggregated by sub groups. The window for data reporting opened on Monday, but we will not input until after the winter break as the state is going to work on setting up ad hoc reports for us.

10. Adjournment- A motion was made by *Beverly Weatherington* to adjourn the meeting and seconded by *Barbara Cornett*. The meeting was adjourned at 6:13 p.m.