

**Woodland Elementary School**  
**January Regularly Scheduled SBDM Meeting**  
**January 20, 2021**

*Members Present via Google Meet:* Dawn Tarquinio, Eric Bristol, Penny Ellis, Freddie Murphy, and Casey Boblitt. *Member Absent:* Diana Smalls-Young. *Recording Secretary:* Ashley Brus. *Guests:* None.

Call to order 4:34 p.m.

1. Opening Business

- a. January Agenda Approval- A motion was made to approve the January agenda by *Penny Ellis* and seconded by *Freddie Murphy*. The council members agreed unanimously with the motion to approve the January agenda.
- b. December Regular Meeting Minutes- A motion was made by *Eric Bristol* to approve the December Regular Meeting Minutes and seconded by *Casey Boblitt*. The council members agreed unanimously with the motion to approve the December Regular Meeting Minutes.
- c. Good News Reports- Mrs. Tarquinio shared that we had a well attended general membership PTA meeting. Mr. Bristol shared that his students are happy to be back in school. Mrs. Ellis shared that as an OLA teacher, she was able to spend some time in a fourth grade classroom yesterday and it was nice for her to be around students in person.
- d. Public Comment- none

2. Student Achievement

- a. Additional data in February- Our district is still working on getting us additional assessment data. Mrs. Keeler, our guidance counselor, had a BAC (Building Assessment Coordinator) meeting today to discuss assessments moving forward. At this time, we do not have a waiver for state assessments. Mrs. Tarquinio shared that there will be some sort of accountability assessment for schools and districts to see how learning has been affected by the pandemic.

3. School Improvement Planning

- a. Monthly Review

- i. **December** - 8th - KSI Support Meeting; 16th - ISD 1st grade walkthroughs, December SBDM; 17th - HCS Board Meeting; 18th - 2nd quarter report cards
  - ii. **January** - 4th - School resumes after Winter Break; 8th - Report Cards go home; 18th - ML King Holiday school not in session; 20th/21st - Picture Days; 20th - January SBDM Meeting; 21st - HCS Board Meeting; 27th/28th - Fast Facts tests administered
  - iii. **February**- 15th - PGP mid-year feedback due to teachers; 17th - February SBDM meeting; 18th HCS Board meeting; 23rd - PBIS Team monthly meeting
- b. Gap Targets- Mrs. Tarquinio shared with the council the data regarding the Gap targets. The council had previously reviewed this information as part of the school's CSIP work. Mrs. Tarquinio reminded the council that the Gap goals include students with disabilities in the areas of reading and math and African American students in the areas of reading and math. In discussing these Gap goals at our SBDM meetings, we are ensuring that the council members are well aware of the gaps and what we are doing to target the identified populations and areas of concern. Mrs. Tarquinio shared with the council that there is discussion from KDE about changing the requirements for how the Gap groups will be counted with regard to the state assessments. Currently, to report a group, we are required to have at least 10 students in that group. This may be changed from 10 to 30 students in an effort to maintain confidentiality of who the specific students are.

#### 4. Budget Report

- a. December Schedule of Balances- Mrs. Tarquinio provided the council members with a copy of the December Schedule of Balances. A motion to approve the December Schedule of Balances was made by *Casey Boblitt* and seconded by *Penny Ellis*. The council members agreed unanimously with the motion to approve the December Schedule of Balances.

#### 5. Committee Reports-

- a. December Accident Report- The council reviewed the December Accident Report. Mrs. Tarquinio shared that reviewing the report each month provides the council the opportunity to identify and discuss potential hazards or danger zones that need to be addressed.

#### 6. Bylaw or Policy Review/Readings/Adoption

- a. Program Appraisal- The Program Appraisal Policy will be reviewed and revised by an assigned action team on February 3rd. The revised work will be submitted to the council for review at next month's regularly scheduled SBDM meeting on February 17th.
- b. Technology Use- The Technology Use Policy will be reviewed and revised by an assigned action team on February 3rd. The revised work will be submitted to the council for review at next month's regularly scheduled SBDM meeting on February 17th.
- c. Instructional Practices- The Instructional Practices Policy will be reviewed and revised by an assigned action team on February 3rd. The revised work will be submitted to the council for review at next month's regularly scheduled SBDM meeting on February 17th.

## 7. Old Business

- a. January 1 - Phase 3 of Comprehensive School Improvement Planning due in eProve

## 8. New Business

- a. 21st Century Grant- Mrs. Tarquinio shared with the council the 21st Century Grant document that was completed by Susan Ryan, HCS grant writer, on Woodland's behalf. Mrs. Tarquinio stated that this document is a very comprehensive proposal that highlights Woodland's strengths and areas of growth. Mrs. Ryan approached Woodland regarding this grant as we met the criteria which includes our percentage of students who qualify for free and reduced lunch, our level of diversity and our current state assessment data. Mrs. Tarquinio shared that Mrs. Ryan has been a great person to work with and an advocate for Woodland as the grant application she completed showcased the great things that are occurring at Woodland while bringing to the forefront our needs. If we were to be awarded this grant, it would include a large amount of money to support instructional and extracurricular opportunities for our students. Mrs. Tarquinio shared that we will be informed of whether we were awarded the grant or not by March.
- b. District Title I Set-Aside Funds
  - i. Possible online programs- Mrs. Tarquinio shared with the council that the district has Title I funds for us to utilize for additional online programs. After surveying the staff, the following programs were suggested: Everyday Speech, Edgenuity, Flocabulary, and BrainPop. Mrs. Tarquinio presented to the council the background for each of the proposed online programs which included their cost quotes. Mrs. Tarquinio stressed to the council that any program we decide to use the Title I Funds for needs to be utilized and that there needs to be an accountability piece to ensure this occurs. Additionally, the decision regarding

which online programs we would like to purchase needs to be made by February. The council members discussed the concerns and requirements and decided to create a Google form to collect staff input on which online programs they want to buy based on their cost quotes and estimated rate of usage. Data collected from the Google form will be assigned to an action team to disaggregate. Once the action team identifies the online programs that will be purchased, they will then work on a plan for the accountability of their usage.

9. Upcoming Deadlines

- a. February 1- Gap Targets are required to be submitted and they have already been completed.

10. Adjournment- A motion was made by *Freddie Murphy* to adjourn the meeting and seconded by *Casey Boblitt*. The meeting was adjourned at 5:43 p.m.