

Woodland Elementary School
November Regularly Scheduled SBDM Meeting
December 2, 2020 (rescheduled from 11/18/20)

Members Present via Google Meet: Dawn Tarquinio, Eric Bristol, Penny Ellis, Casey Boblitt, and Diana Smalls-Young. *Member Absent:* Freddie Murphy. *Recording Secretary:* Ashley Brus. *Guests:* None.

Call to order 4:34 p.m.

1. Opening Business

- a. November Agenda Approval- A motion was made to approve the November agenda by *Penny Ellis* and seconded by *Casey Boblitt*. The council members agreed unanimously with the motion to approve the November agenda.
- b. October Regular Meeting Minutes- A motion was made by *Penny Ellis* to approve the October Regular Meeting Minutes and seconded by *Eric Bristol*. The council members agreed unanimously with the motion to approve the October Regular Meeting Minutes.
- c. Good News Reports- Mrs. Tarquinio shared that our teachers have done an amazing job meeting the needs of our students during NTI. Susan Ryan, the HCS grant writer, is working on the 21st Century grant writing on our behalf and this opportunity if we are awarded it will include academic and enrichment activities for our students after school and during the summer.
- d. Public Comment- none

2. Student Achievement

- a. MAP- The council reviewed the Woodland Elementary Fall Comparison to Spring MAP Percentages document. Mrs. Tarquinio shared that the district compiles this data so that we can compare academic progress on MAP testing over the past two years. The data indicates the targeted instructional focus that was implemented at the beginning of this school year due to the COVID shutdown in the spring was effective. Mrs. Ellis shared that she noticed the academic slide when the students returned this fall, but now that we are sixty days in, she is seeing growth. Ms. Smalls-Young shared her child's NTI experience from last spring and how the lessons are more instructional this year.
- b. Fluency- The council reviewed the HCS School Fluency Data Analysis Sheet which is a school by school comparison second through fifth grade. The data shows that Woodland is on par with the data across the district. It was discussed that we need to continue to give our students opportunities to simply read.

- c. PA/Phonics- Woodland teachers are currently working on completing their most recent round of assessing for phonological awareness and phonics. The testing should be done by tomorrow and the completed data will be brought back to the council for review at next month's regularly scheduled SBDM meeting.

3. School Improvement Planning

a. Monthly Review

- i. **October** - 1st Newbie Meeting; 2nd Flu Shot Clinic; 5th-9th - Fall Break; 15th HCS Board Meeting; 19th-23rd Virtual Book Fair; 21st- October SBDM meeting; 23rd Fluency Assessments due
- ii. **November** - 2nd/3rd - HCS Offices Closed/No School; 19th HCS Board Meeting; 18th - November SBDM Meeting; 20th Midterm Grading Period Ends; 26th/27th - Thanksgiving Break; 30th- Writing Wall of Fame piece due
- iii. **December** - 8th - KSI Support Meeting; 16th - ISD 1st grade walkthroughs, December SBDM; 17th - HCS Board Meeting; 18th - 2nd quarter report cards; 23rd - last day before winter break

b. Comprehensive School Improvement Planning

- i. November 1 - January 1 - Phase Three - Professional Development Plan Diagnostic, Comprehensive Improvement Plan, Closing the Achievement Gap Diagnostic, Executive Summary.

4. Budget Report

- a. October Schedule of Balances- Mrs. Tarquinio provided the council members with a copy of the October Schedule of Balances. A motion to approve the October Schedule of Balances was made by *Eric Bristol* and seconded by *Penny Ellis*. The council members agreed unanimously with the motion to approve the October Schedule of Balances.

5. Committee Reports- Due to various pieces of information that needed to be shared with the faculty regarding weather days, continued NTI and COVID updates, action teams were not able to meet today. All items scheduled to be reviewed and revised were rescheduled for next week's faculty meeting and will be presented to the council at next month's regularly scheduled monthly SBDM meeting.

- a. Schoolwide Goal Achievement - Tabled for next month's regularly scheduled monthly SBDM meeting.

- b. Leadership Environment - Mrs. Tarquinio shared with the council the work submitted by the Leadership Environment action team regarding their plan for continuing to display student work, data collection and resources in order to continue to highlight student success even in this age of digital learning.
 - c. Family Learning - Wellness Policy was tabled for next month's regularly scheduled monthly SBDM meeting.
 - d. Leadership Events - Tabled for next month's regularly scheduled monthly SBDM meeting.
 - e. Professional Learning - Tabled for next month's regularly scheduled monthly SBDM meeting.
 - f. Shared Leadership - Tabled for next month's regularly scheduled monthly SBDM meeting.
 - g. Student-Led Achievement - Tabled for next month's regularly scheduled monthly SBDM meeting.
 - h. Student Learning - Tabled for next month's regularly scheduled monthly SBDM meeting.
6. Bylaw or Policy Review/Readings/Adoption
- a. Program Appraisal- Tabled for old business at next month's regularly scheduled monthly SBDM meeting.
 - b. Technology Use- Tabled for old business at next month's regularly scheduled monthly SBDM meeting.
7. Old Business
- a. Member Training- All council members have completed their required training and Ms. Smalls-Young is going to provide Mrs. Tarquinio with her certificate so that it can be submitted.
8. New Business
- a. School Report Card- Mrs. Tarquinio shared with the council that the School Report Card was released to the public in October and contains information such as demographics, and state assessment data. Mrs. Tarquinio posed a question to the council to discuss

and determine an effective way to get this information out to our families. Mrs. Ellis suggested that the School Report Card link be shared on the Woodland Classtag, as well as, be shared by each individual teacher on their own homeroom Classtags. Mrs. Ellis also stated that it can be shared with Brandy New so that she can send it out to Woodland OLA families as well.

- b. CSIP Phase 3- Mrs. Tarquinio shared with the council the completed draft of the 2020-2021 Woodland CSIP Phase 3 which includes the documents below. These documents will be placed on the school website with a watermark of draft until the school board's approval on December 17th.
 - i. Comprehensive Improvement Plan- Mrs. Tarquinio shared the 2020-2021 CSIP with the council which has been approved by Mrs. Reed.
 - ii. Closing the Achievement Gap Diagnostic- Mrs. Tarquinio shared the Closing the Achievement Gap Diagnostic documents which includes a three year data analysis.
 - iii. Executive Summary- Mrs. Tarquinio shared the Executive Summary document with the council which includes the school's description, purpose, mission statement, notable achievements, and areas of improvement.

9. Ongoing Learning-

- a. KY Standards Math Modules- Mrs. Tarquinio shared the website with the council that teachers can utilize and we can implement for parent night planning.

10. Upcoming Deadlines

- a. January 1 - Phase 3 due in eProve

- 11. Adjournment- A motion was made by *Penny Ellis* to adjourn the meeting and seconded by *Diana Smalls-Young*. The meeting was adjourned at 5:25 p.m.