

**HEARTLAND ELEMENTARY
SITE BASED DECISION MAKING
COUNCIL MEETING
NOVEMBER 17, 2020**

OPERATING BUSINESS

Call to Order

Our meeting was called to order by Emily Campbell at 4:02 pm. Those present were Emily Campbell, Patrick Shartzter, Sarah Mraz and Emily McCombs in the building. Krystal Waddell and Donielle Lovell attended through Google Meet. Mrs. Campbell thanked the Council for their flexibility during this time (COVID-19 Pandemic) and was thankful everyone was able to attend today's meeting.

Agenda

After the Council reviewed the Agenda, Patrick Shartzter made a motion to accept the agenda as revised. Sarah Mraz seconded the motion. Consensus was reached by the Council.

Minutes

Minutes were reviewed from the meeting. A motion was made by Sarah Mraz and a second by Krystal Waddell to accept the minutes as revised. Consensus was reached by the Council.

Public Comment

NONE

Good News Report

- NTI is going really well. SHOUT OUT! to all the teachers for the wonderful job they are doing with NTI/Online learning.
- Transition to NTI has gone smooth and the support from parents has been very appreciated.
- EVERYONE IS DOING A GREAT JOB and we are so proud of our students.
- The district has done great with keeping Covid numbers down. The virus is not being spread in the schools.

STUDENT ACHIEVEMENT

Mrs. Campbell shared information with teachers and parents and we have more students on grade level than not. Testing scheduled in Jan as of now. A report will be shared soon that allows us to see our scores compared to other schools in the district.

PLANNING

- CSIP - There will be no changes, but will need approval during the next meeting. It will reflect last year's numbers (due to NTI last year).

BUDGET REPORT

- **Per Pupil**-The budget was reviewed by the Council. Sarah Mraz made a motion to accept the Per Pupil budget as written and a second was received by Emily McCombs. Consensus was reached by the Council.
- **Local**- The budget was reviewed by the Council. Emily McCombs made a motion to accept the Local Budget as written and a second was received by Patrick Shartzter. Consensus was reached by the Council.

The Council discussed the remaining balance of PP and are in agreement (teachers who have not spent or have money left to spend) that classroom funds now need to be on items that are a must have for instruction.

OLD BUSINESS

Safety Plan- Mrs. Campbell informed the Council that she has received confirmation, once we are back to in-person learning, that the Safety Audit will take place. The Audit is to insure that we are doing everything necessary to keep our school safe from the time someone arrives at the door, enters the building and walks all areas of the school. Also, on December 2nd The National Weather Service from Louisville will be coming and offering guidance on places to go in and around our building during bad weather. This is the first time this has been offered and we are so glad for this opportunity.

NEW BUSINESS

EXECUTIVE SESSION

Patrick Shartzter made a motion and the Council went into Executive Session at 4:33 pm to discuss personnel. The Council came out of Executive Session at 4:46pm. Mrs. Campbell informed the Council that two certified teachers have resigned and the positions are posted. Thomasina Haight (1st grade) and Sarah Shaefer (LI). Interviews will be taking place soon. The subs covering the positions are qualified and we are very happy to have them. Mrs. Gena Mitchel is set to cover the 1st grade class until winter break, if needed, and Mr. Jeff Bates is covering the LI class.

ANNOUNCEMENTS

- Thanksgiving Break - Nov. 25th -27th
- Winter Break- Dec. 21st -Jan. 1st

The next meeting is December 15th @ 4 pm. With no further items on the agenda Sarah Mraz made a motion to adjourn the meeting with a second by Emily McCombs. The meeting was adjourned at 4:48 pm with consensus reached by the Council.

Respectfully submitted,
Jennifer Wilcox, Office Manager
Heartland Elementary