

# G. C. Burkhead Elementary School

## SBDM Council Policy

### Policy Number 08.03

#### **G. C. Burkhead Writing Plan**

All teachers will keep working folders to house writing samples from each grade level. These folders will follow students to each new grade level. Work samples should reflect whether they are independent or group work. Work samples from 2<sup>nd</sup> grade and beyond should primarily be independent work.

#### **KINDERGARTEN**

##### **Writing**

Focus on basic writing skills: Whole group working toward Independent work

-complete sentence writing with capitals and correct punctuation

-paragraph writing using Kindergarten 3 P's Method

-Increase awareness and exposure to a variety of genres: read poems, short stories, personal narrative stories

Place at least two DATED writing samples in working folders – label pieces as independent/whole group

**Open Response** at least 2 whole group models until December, starting in January brainstorm whole group and produce at least 2 student samples

#### **FIRST GRADE**

##### **Writing**

Focus on basic writing skills: Whole group/Independent

-complete sentence writing with capitals and correct punctuation

-paragraph writing using First Grade 3 P's Method

-Increase awareness and exposure to a variety of genres: poems, short stories, personal narratives,

articles, letters

-Incorporate journal writing

Place at least two DATED writing samples in working folders – label pieces as independent/whole group

**Open Response** at least 3 whole group models until December, starting in January brainstorm whole group and produce at least 3 student samples

## **SECOND GRADE**

### **Writing**

Focus on basic writing skills: Whole group/Independent

-complete sentence writing with capitals and correct punctuation

-paragraph writing using Second Grade 3 P's Method

-Continue exposure to a variety of genres: poems, short stories, personal narratives, articles, letters

-Incorporate journal writing

Place at least two DATED independent writing samples in working folders

**Open Response** at least 3 whole group models until December, starting in January brainstorm whole group and produce at least 3 student samples

## **THIRD GRADE**

### **Writing**

Focus on increasing writing skills: Whole group/Independent

-complete sentence writing with capitals and correct punctuation

-paragraph writing using Third Grade 3 P's Method

-Continue exposure to a variety of genres: poems, short stories, personal narratives, letters, articles

-Journal Writing

Place at least two DATED independent writing samples in working folders

**Open Response** monthly checks - mostly independent

**On-Demand** February and April - Use 3<sup>rd</sup> Grade level On Demand Prewriting SPAT Technique (SPAT, Brainstorm Topic, Write Introduction Paragraph)

## **FOURTH GRADE**

### **Writing**

Focus on writing skills: Whole group/Independent

-complete sentence writing with capitals and correct punctuation

-paragraph writing using Fourth Grade 3 P's Method

-Continue exposure to a variety of genres: poems, short stories, articles, personal narratives, letters

-Journal Writing

Place at least two DATED independent writing samples in working folders

**Open Response** monthly checks - mostly independent

**On-Demand** Use 4th Grade level On Demand Prewriting SPAT Technique to build up to completed On- Demands in February and April addressing multiple purposes (inform/persuade) and multiple formats (letters/articles)

## **FIFTH GRADE**

### **Writing**

Focus on writing skills: Whole group/Independent

-complete sentence writing with capitals and correct punctuation

-paragraph writing using Fifth Grade 3 P's Method

-Continue exposure to a variety of genres: poems, short stories, articles, personal narratives, letters

-Journal Writing

Place at least two DATED independent writing samples in working folders

**Open Response** monthly checks - mostly independent

**On-Demand** Use 5th Grade level On Demand Prewriting SPAT Technique. Additionally, 5<sup>th</sup> grade will utilize the "On Demand Writing Curriculum Outline for 5<sup>th</sup> Grade" as a draft. They will make adaptations as needed for the 2010-2011 school year and submit the plan they develop for the 2011-2012 school year.

Policy Revised: February 14, 2011