

G. C. Burkhead Elementary School

SBDM Council Policy

Policy Number 14.02

CONDUCT/DISCIPLINE

A Hardin County Code of Conduct is provided to each student at the beginning of the school year. Make sure that you have a good understanding about the policy regarding the use of tobacco products and weapons (real or fake) on school property.

In addition, G.C. Burkhead has its own School-wide Discipline Plan which parents are asked to read and sign the first day of school. A copy of that plan is attached to this handbook. Please read it carefully. We expect our students to abide by school rules. The consequences for misbehavior will be determined by the administrative staff. We need your support in order for consequences to be effective.

SCHOOLWIDE DISCIPLINE PLAN FOR G.C. BURKHEAD ELEMENTARY

SCHOOL RULES

1. RESPECT EACH OTHER AND ALL AUTHORITY.
2. SPEAK SOFTLY AND USE APPROPRIATE LANGUAGE.
3. RESPECT SCHOOL AND PERSONAL PROPERTY.
4. KEEP HANDS, FEET, AND OBJECTS TO YOURSELF.
5. ITEMS THAT DISTRACT FROM LEARNING WILL BE LEFT AT HOME. (This includes toys, games, radios, cassette, cd players, wrestling magazines, oversized jewelry, excessive "rubber band" bracelets, etc.)

OFFENSES FOR WHICH A STUDENT SHOULD BE SENT IMMEDIATELY TO THE OFFICE:

1. **FIGHTING**
2. **ACTING OPENLY DEFIANT/DISRESPECTFUL**
3. **VULGARITIES (BY MOUTH OR BY GESTURE)**
4. **POSSESSION OF ILLEGAL SUBSTANCES OR WEAPONS**

These offenses are defined as follows:

FIGHTING – a physical blow to any part of the body or a slap to the face. Also, any blow that is administered hard enough to force a student to come in contact with another object (such as a

wall). Shoving and nudging are preludes to fights and will be dealt with in much the same way a fight is.

DEFIANCE/DISRESPECT – Refusal to adhere to school/class rules or failure to comply with requests of any school staff member. It is also misusing school or personal property.

VULGARITIES – Inappropriate language or gestures. This includes language written in letters, on notebooks or folders, on bathroom stalls, on desks, or written anywhere accessible to other students/faculty/parents.

POSSESSION OF ILLEGAL SUBSTANCES OR WEAPONS – Includes illegal drugs, guns (REAL AND PLAY), chains or any other item which could be viewed as a weapon.

CAFETERIA RULES AND PROCEDURES

1. Proceed to and from the cafeteria in an orderly manner.
2. Keep tables and floor clean.
3. Speak softly.
4. Use good manners.
5. Stay in your seat (raise your hand if you need assistance).
6. Do not trade food.

HALLWAY BEHAVIOR

Talking is to be kept to a minimum. There is to be NO running in the building. Teachers and assistants will be responsible for reminding students of this rule. This behavior is also necessary in the Gym and Media Center.

SPECIAL AREA CLASS BEHAVIOR

Misbehavior in special area classes will result in the same consequences as in the regular classroom. If the special area teacher has a behavior problem with a student, they will give the student a slip that indicates to the classroom teacher that they lost a behavior point.

The homeroom teacher would then hold them accountable with their behavior system in the classroom.

The specialists are still responsible for making contact with the parent if the behavior warrants such an action.

DETENTION

Detention will be held in the Library on Wednesday of each school week, from **2:30-3:30**.

Students can be assigned Detention for the following violations that include, but are not limited to, *Lack of Work Completion, Misbehavior, or Other Behaviors*. Parents/Guardians are responsible for picking students up from Detention at the Library doors at 3:30. A certified staff member will check identification of those persons picking up students; only authorized adults, on file in the office or specified on the Detention form, will be allowed to pick up students from Detention.