

# CREEKSIDE ELEMENTARY SCHOOL

## REGULAR SBDM MEETING

September SBDM Minutes

**DATE OF CALLED MEETING:** September 16, 2020

**TIME OF MEETING:** 3:00 pm

**MEETING LOCATION:** School library and Video Teleconference (Google Meet)

**MEMBERS PRESENT:** Brooke Custis, Kaitlyn Huff, Nikki Wilcox, Angela Meredith, Amanda Phillips, Laura Highbaugh

### **AGENDA ITEMS:**

1. Opening Business
  - a. Approval of the Agenda
    - L. Highbaugh made a motion to approve the agenda, seconded by K. Huff
  - b. Approval of the Minutes from the August SBDM meetings
    - K. Huff made a motion to approve, seconded by N. Wilcox
  - c. Good News Report: We have had an amazing start to the school year! Lots of hard work, planning and teamwork paid off. Hats off to everyone!
2. Public Comment

No public comment
3. Receive August Financial Report
  - L. Highbaugh made a motion to approve, seconded by N. Wilcox
4. SBDM Committee Reports
  - Curriculum, Instruction, Assessment Minutes:  
[https://docs.google.com/document/d/1SayxBubnJx\\_IM6LuK0mOn8ITdCNDtCyB5y\\_5NDGb15o/edit?usp=sharing](https://docs.google.com/document/d/1SayxBubnJx_IM6LuK0mOn8ITdCNDtCyB5y_5NDGb15o/edit?usp=sharing)
  - PBIS/Culture/Wellness Minutes:  
[https://docs.google.com/document/d/16ia1MfBOBwOlgXWm7FAx\\_aDdmQFFgJJwSNk3rmxu9lE/edit?usp=sharing](https://docs.google.com/document/d/16ia1MfBOBwOlgXWm7FAx_aDdmQFFgJJwSNk3rmxu9lE/edit?usp=sharing) We will be having our first PBIS reward next week.
  - PD/Budget Minutes:  
<https://docs.google.com/document/d/1wEdigvFuJi0UDXFJng6WXIX-DImOr2dXFe1KSRnOwg8/edit?usp=sharing>
  - A.Meredith made a motion to approve the committee reports, L. Highbaugh seconded

5. New Business:

-Updated council member contact information

-Hiring Updates: (part-time SPED one to one) Chrystal Seng has been hired for this position

-Election plans - B. Custis explained that we will start a minority parent election and the process of how to solicit minority candidates

-ESS update/progress - B. Custis discussed forming an ad hoc committee to hire for ESS. Discussion led to the decision of forming a committee consisting of an SBDM member, teacher and principal. The committee members will be B. Custis, L. Highbaugh and B. Brawner. The date to start for ESS is October 20, 2020.

-Advisory Councils - Certified Representative is Sarah Howlett; Classified Representative is Lisa Stevenson; Parent Representative is Kristi Green

-Upcoming Events: We will have our PBIS Reward days on 9/24 and 9/25. We will celebrate Rock Star Day.

Custodian Appreciation Day is October 2, 2020. PBIS and Culture Committee will help to show appreciation by having students make cards for our custodial team.

AR Kickoff Story Book Character Community Costume Parade will be on October 30, 2020 from 5:30-7:00. We will have a Drive Thru Trunk or Treat for the the students, give out books and promote Accelerated Reader

A motion was made to approve the new business by L. Highbaugh, seconded by K. Huff

6. Old Business Updates: No old business

7. Motion to Adjourn

N. Wilcox made a motion to adjourn the meeting, L. Highbaugh seconded. Meeting was adjourned at 3:25pm.

Next meeting is scheduled for October 21, 2020.