

**Agenda**  
**New Highland Elementary**  
**Site Based Decision Making Council**  
**December 9th**  
**4:00**

<https://meet.google.com/omx-cups-twv?authuser=0>

**Members Present:** Chalis Packer, Julie Hoagland, Ashley Frye, Shannon Hohenstein, Jacinta Pleasant

**Members Absent:**

I. Opening Business called to order 4:02 p.m.

**First Motion: Shannon Hohenstein      Second Motion: Julie Hoagland**

- a. Recognition of Visitors: Melissa Swift, Debbie Wyatt,
- b. Agenda Approval

**First Motion: Shannon Hohenstein      Second Motion: Jacinta Pleasant**

- c. Review of Minutes

[November SBDM Minutes](#)

**First Motion: Julie Hoagland      Second Motion: Shannon Hohenstein**

d. Public Comment: **Debbie Wyatt** shared that we have been given \$8,000 for online licenses. The Board will keep this pot of money at the board and keep us updated on what has been spent.

II. Student Achievement

a. KSI/MAP data; Based on MAP, the percentage of students who are on grade level will increase from 64% to 69% in Math and 70% to 75% in Reading. K-5

b. 40+ children attending NHES Mon-Thurs

c. Friday's are MILD days (Missing in Learning Days) NTI

d. 12 home visits NTI: **We are seeing parents and families are more apt to open the door versus answering the phone.**

e. PBIS reward on Fridays during NTI: **Shannon asked how the PBIS video was shared with families. Mrs. Packer said that Mrs. Urbahns has shared with all of our social media outlets. Mrs. Hoagland asked if students would be shared receiving their prizes. We want to get our OLA families involved as well. This is a work in progress.**

III. Budget Report

a. General [NHES School Budget](#): Melissa Swift shared that teachers are submitting purchase orders. We are getting a postage machine. We pay by the month, etc. It will be located in the office. Should be up and running after Christmas Break.

Mrs. Packer inquired about how the new monies will be allocated. Ms. Wyatt stated that we would have to make sure that we have approval for the programs monies will be spent. Programs such as Ready Common Core refer to Mr. Sutton due to his working with the representative.

First Motion: Julie Hoagland Second Motion: Shannon Hohenstein

#### IV. New Business

a. <https://kami.app/6foUQ3RLYikb>

Reviewed KPrep data comparison. Not sure if we will be testing this year, but the data we have does give us a gauge on how to work with our students. ESL/Access Testing has been postponed. Ashley Frye has asked about the data and how we address the data with our staff to help target the populations. Mrs. Packer discussed how we target with intentionality. Mrs. Pleasant asked why the academic gaps are growing. What is the cause? Mrs. Packer stated that the playing field needs to be leveled. Needs some intentionality to help target with the academic gaps and try to stretch beyond the school years. This is the first year that we do not have a mentor group. COVID has stopped many of our methods. However, this does not stop our discussions. Ms. Hohenstein talked about how fifth grade in the past helps to target kids and their needs. This year's fifth grade group is moving slower and a struggling more which is believed to be due to NTI and COVID. There are multiple points of contact from various people in the building. Julie Hoagland brought up a question about talking in faculty meetings about these concerns. Mrs. Packer sent our information to SBDM with data. Mrs. Frye asked if we could come up with a plan to make sure we are meeting these needs. Mrs. Packer believes some grades will need to be grouped together. Ms. Hohenstein stated that we may need to meet for guidance from the state. Mrs. Hoagland mentioned creating a working document to share across the grades. Mrs. Packer asked if this would be the PLCs. Mrs. Packer will share information with the grade levels to work through and prepare before the meeting. Debbie Wyatt mentioned that this could be options for PD opportunities. Focusing on reading, math, and writing. Integrations of science of social studies within reading, math, and writing.

**b Amended minutes hiring October and November;** to reflect the hiring of the following staff members in conjunction with SBDM members (Lisa Clark Custodian, Joy Coy ESS; because of NTI she is currently not working with our students; once in person learning resumes. She will begin servicing our KSI students)

**First Motion: Jacinta Pleasant    Second Motion: Julie Hoagland**

c. Policy and By Laws first read/ Kentucky Association of School Councils to send us a policy tool kit and review our policies

[New Highland Elementary Policies and Procedures](#)

**First Motion: Shannon Hohenstein    Second Motion: Julie Hoagland**

**SBDM took time to read over the policies and procedures. Julie Hoagland asked about specific positions. A Vice Chair needs to be selected in the event that Mrs. Packer is not present. Ms. Roopchan was selected at the Recorder by Mrs. Packer. It needs to be made official. Julie Hoagland mentioned that a recorder needs to be present at meetings and interviews. If not able to be there someone in the meeting needs to take notes. There wasn't anything brought up that needed to be excluded or removed.**

**Hohenstein asked to go ahead and nominate a Vice Chair. Nomination for Julie Hoagland. Julie accepted the nomination. No other nominations.**

**Motion to elect Julie as the Vice Chair.**

**First Motion: Shannon Hohenstein**

**Second Motion: Ashley Frye**

d. SBDM Parent representative (voting will conclude December 10th).

e. Approval of CSIP; [NHES CSIP 2020-2021](#)

SBDM members were given time to look over the document for approval.

Motion to Accept the CSIP

**First Motion: Shannon Hohenstein    Second Motion: Julie Hoagland**

**Follow up Meeting will look at PLC discussion of MAP Test Scores, KPREP test scores from 2018 for all grade levels, as well as subpopulations.**

**Meeting Adjourned at 5:30 p.m.**

**First Motion: Julie Hoagland    Second Motion: Shannon Hohenstein**

**Secretary: Sandra Roopchan**