

## Student Drug-Testing Procedures

### The testing program shall be conducted as follows:

1. Prior to attending tryouts for an athletic team or being issued a permit to drive/park on school property, the student participant and a parent or legal guardian of the student participant must read this policy and must ACKNOWLEDGE, IN WRITING, THAT THEY HAVE READ THE POLICY AND PROCEDURES, UNDERSTAND THE CONDITIONS CONTAINED IN THE POLICY AND PROCEDURES. The student participant and a parent must also sign the "Student and Parent/Guardian Consent to Perform Urinalysis for Drug Testing" form BEFORE THE STUDENT WILL BE PERMITTED TO TRY OUT FOR ANY ATHLETIC TEAM OR BE ISSUED A PERMIT TO DRIVE/PARK ON SCHOOL PROPERTY.
2. Testing shall be done at the following times:
  - a. Fifty percent (50%) of the student participants shall be tested within four (4) weeks following selection of the athletic team. This shall be the only test that shall be announced prior to administration of the collection of the urine specimen. Students issued a permit to drive/park on school property will have their name added to the testing pool for random testing. Any student that signs to participate, but refuses to abide by this policy, will be subject to 3<sup>rd</sup> violation offense and be excluded from participation on any athletic team for the remainder of the student's interscholastic eligibility. Students who drive/park on school property and refuses to abide by this policy will be subject to loss of driving/parking privileges for one (1) calendar year.
  - b. All students issued permits to drive/park on school property shall be subject to random testing at any time.

Athletes shall be subject to random testing between the student's selection to the athletic team and the date of the last game of the season for the athletic team. Scheduled times for random tests shall be selected by the Principal/Designee. Random tests must be conducted no fewer than three (3) times during the team season.
3. During each random test, no fewer than ten percent (10%) of the students driving/parking on school property, or participating on the athletic team, cheerleading squad or as team managers shall be tested.
4. The testing laboratory, as approved by the HCBE, shall determine which student participants are to be tested by a random drawing of names from among all student participants.
5. The collection of urine specimens and the scientific analysis of the collected specimens shall be conducted by the agency as determined by the HCBE.
6. Collection procedures for urine specimens shall be developed, maintained and administered by the testing laboratory in an effort to minimize any intrusion or embarrassment for each student, ensure the proper identification of students and the student's specimen, minimize the likelihood of the adulteration of a urine specimen and maintain complete confidentiality of test results. To that end, the procedures must require:
  - a. the presence of the Principal or designee immediately prior to the collection process to ensure proper student identification;
  - b. The presence of one or more representatives of the testing laboratory when the specimen is taken; and
  - c. The testing laboratory shall provide each student present for the collection process a receptacle for the collection of urine. The student shall be permitted absolute privacy during the collection process.
7. The collection of urine specimens for the initial test and the random testing shall be conducted on school premises.