



# Hardin County Schools

## Faculty/Staff Home Directory Information

### 2009/2010 School Year

All staff members will have home directory created. (Exceptions are: Lincoln Village, Day Treatment, and Homebound.

**Purpose:**

The purpose for supplying Faculty/Staff home directories is to give staff members a place to store important documents and files that will be secure and accessible from any computer on the network. Also, the data is backed up nightly in order to give an additional level of security.

**Permissions:**

Only the staff member will have access to his/her home directory. No others within the School will have access.

**File Scan:**

No scanning will be performed on Faculty/Staff home directories.

**Size Limits:**

Faculty/Staff directories are limited to 200Meg of data.

**Backups:**

Every home directory will be backed up nightly. We keep 5 days of backups (Monday thru Friday) and then the backups are overwritten.

**Access:**

Staff home directories will be made available via a mapped drive. Upon logon, drive (s:) will be automatically mapped.