



G. C. Burkhead Elementary School

Instructions for Infinite Campus Parent Portal

If you have previously created a Parent Portal account, but you have forgotten your password, please call 270-769-8800 to have it re-set.

Directions for **FIRST TIME USERS:**

Parents, go to the G.C. Burkhead Webpage at <http://www.hardin.k12.ky.us/gcb> and submit a request for access to the Parent Portal under the “Counseling Department” tab. Your access code will be e-mailed to you.

Once you have received your access code follow the steps below



- 1) To Access the Parent Portal go to: <http://www.hardin.k12.ky.us>
- 2) Select “Parents” tab
- 3) Select “Parent Portal (Infinite Campus for Parents)”
- 4) Select the link for “New User”
- 5) Enter the code provided to you by your child’s school

IMPORTANT: DO NOT COPY & PASTE Enter the code manually. The dashes will auto-populate.
You will be prompted to create a user name and password



Access the Parent Portal via Smart Phone:

(Note: Steps above must be completed before downloading the APP)

- 1) Download the FREE “Campus Parent” APP
- 2) Enter the district (Hardin), and the State (Kentucky)
- 3) Choose “Hardin County”
- 4) Enter your user name and password that you chose when creating your account



Refresh the screen each time you open the APP to see the most current information.

If you have any questions, feel free to contact the school at 270-769-5983.